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Issuing Officer:

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Date:

WEST EAST UNIVERSITY

SCHOOL OF POST GRADUATE AND RESEARCH STUDIES APPLICATION FOR ADMISSION TO POST GRADUATE STUDY

INSTRUCTIONS

Two (2) copies of this form should be completed and submitted to the Registrar, West East University. P.O. Box 280163, Kitwe together with copies of Certificates, Transcripts of results and other documents relevant to your application stated below and the appropriate fee of **K150.00**.

The requirement for submission of the application form is as follows;

- Two (2) Application forms,
- Two (2) Academic references from two (2) different former lecturers
- One (1) Professional recommendation from the employer
- Two (2) Passport size photos.

SECTION A

PERSONAL DATA

1. Prof/Dr/Mr./Mrs./Miss.....

SURNAME (Last Name)

2. Other names.....

First Name/Middle Names

3. Postal Address.....

.....

4. E-mail address.....
5. Cell Number:
6. Nationality.....Sex: Male/Female.....
7. National Registration Card Number/Passport Number.....
8. Place of Birth.....Date of Birth.....
9. Marital Status: Single/Married/Divorced/Widowed.....
10. Number of Children.....
11. Country in which you are now living.....
12. Name and address of Parent, Guardian or Next of Kin.....

SECTION B

13. EDUCATION

Last School Attend.....
 Qualification Obtained.....
 Date.....

14. UNIVERSITY EDUCATION

	First Degree	Second Degree	Third Degree
Title of Degree.....
Date of Graduation.....
Field of Specialization.....

15. OTHER ACADEMIC OR PROFESSIONAL QUALIFICATIONS

Institution	Qualification	Date Obtained
.....
.....
.....

16. Are you currently studying? Yes..... No.....
 If Yes, Please specify.....

17. HIGHER DEGREE APPLIED FOR

Title of Degree/Diploma.....
 Field of Study.....
 School/Department:

Make a brief statement of not more than 200 words on your
 Proposed/Study/Research.

This should be done on a separate sheet: Also make a brief statement explaining
 why you have chosen to apply to postgraduate study.

SECTION C

18. EMPLOYMENT

Present Employment.....
Employer.....
Date of employment.....
Nature of Employment (Give details).....
.....
.....
.....
.....

19. PREVIOUS EMPLOYMENT (List under the following headings):

Date(s)	Employer	Nature of Employment
From:	To:
.....
.....
.....

20. REFERENCES

There should be three (3) references, **Two (2)** academic and **One (1)** professional and you are to indicate the names and address of each referee in this section and also ensure that references from these people reach the Directorate in good time. Soliciting for references to support your application is your responsibility. Your application is incomplete without supporting references.

(i) A person who may comment on your academic qualifications:

Name:	Name.....
Position Held:	Position Held:
Postal Address:	Postal Address.....

(ii) A person who may comment on your academic qualifications:

Name:	Name.....
Position Held:	Position Held:
Postal Address:	Postal Address.....

(iii) A person who may comment on your professional work:

Name:

Position Held:

Postal Address:

21. FINANCES

Name of Sponsor(s).....

Signature of Applicant: Date:

**SECTION D
FOR OFFICIAL USE ONLY**

Signature of Officer receiving application:

Date of receipt of Application:

Application No.....

FINAL COMMENT..... ACCEPTED/REJECTED

PROGRAMMES ON OFFER

- Master of Science in Mathematics and Statistics 2 Years K 5000.00 Per Semester
- Master of Science in Physics/Chemistry/Biology/Computer Studies 2 Years K 5 000.00 Per Semester
- Master of Education in Psychology/Sociology/Philosophy/Guidance and Counselling/Special Education/Educational Administration and Management/Curriculum Studies 2 Years K 5000.00 Per Semester
- Master of Education in Literacy and language development 2 Years K 5000.00 Per Semester
- Master of Education in Civic Education, Geography, History, Religious Studies, Theology, Physical Education and Sport, Music, Art and Design, Home Economics 2 Years K 5 000.00 Per Semester
- Master of Education in Business Studies 2 Years K 5 000.00 Per Semester